

# GDPR Information Notice v2022-02

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## 1. Name and contact details of the controller

LIRC – Luxembourg International Rowing Club

Rue du Port

L-5447 Schwebsange

Mail: [lirc.committee@gmail.com](mailto:lirc.committee@gmail.com)

Website: [www.luxrow.org](http://www.luxrow.org)



## 2. Purposes, basis of legitimacy for the processing of personal data

The LIRC Rowing Club processes the following data:

- For the administrative management of members (based on the opening of an electronic account via a form available on the club website [www.luxrow.org](http://www.luxrow.org)):

Mandatory: Surname, First name, Postal address, Country, Date of birth, Gender, Mobile phone number, Email address, Nationality

Optional: Home phone number, Profile photo

- For the management of memberships (based on consent):

Mandatory: Surname, First name, Postal address, Country, Date of birth, Gender, Mobile phone number, Email address, Nationality, Membership status, Payment date

- For sending the newsletter: Electronic mail address, State of the membership

- For publication for internal use (access to members only):

Mandatory: Surname, First name, performance (number of km, time recorded)

- For participation in sports activities outside the LIRC club:

Mandatory; Surname, First name, Date of birth

- For the federation membership to the FLSA:

Mandatory; Surname, First name, Date of birth

All the data specified above is stored on the computer platform offered by the company Revolutionise based in Australia. Revolutionise does not process this information which remains under the management and full responsibility of the LIRC club.

- For managing contact lists other than members:

Mandatory: Identifier (of the company, of the administration, of the club), Electronic email address

Optional: Telephone number

These data are stored on the IT platform offered by Gmail Contacts.

### **3. Categories of recipients of the data processed**

As part of the administrative management of the members, data is transferred to the members exercising an internal function (the president, the vice-president, the secretary, the treasurer, the other members of the committee)

- The data of participants in an event outside the LIRC club (randonnée, regatta) can be transmitted to the organizer of an event and to the sports medical control if necessary
- Data such as surname, first name can be transmitted internally to members via the newsletter, the club's sporting challenge lists
- Member list is sent every year to the FLSA

### **4. Data retention**

Member data and subscription status will be erased from the system 1 year after:

- Non-payment of the annual subscription
- The announced departure of a member
- The exclusion of a member

### **5. Rights of data subjects**

You can access the data concerning you and obtain a copy (article 15 of the GDPR), obtain the rectification of inaccurate or incomplete data (article 16 of the GDPR), oppose the processing of your data under the conditions provided for in article 21 of the GDPR and obtain the erasure of these under the conditions provided for in Article 17 of the GDPR.

In certain cases, you have the right to portability (article 20 of the GDPR) and to the limitation of processing under the conditions provided for in article 18 of the GDPR.

## **6. Special points**

### **Whatsapp - Chat groups (which start with "LIRC...")**

The LIRC is sending an email to the member with a link to join the club rowers group on Whatsapp, allowing the member to exchange information quickly.

By clicking on this link, the member agrees to take part in these discussions on his own free will.

The member can withdraw from this group at any time on his own initiative.  
We do not recommend sharing this link with anyone who is not a LIRC member.

The LIRC club takes no responsibility for the management of this means of communication, except the deletion or blocking of an account, if necessary and on decision taken by the committee.

### **Image rights**

Any photographs taken as part of regular LIRC Rowing Club activities and sent to the committee inbox (lirc.committee@gmail.com) or uploaded to the LIRC gmail cloud may be used in club publications, either via the newsletter or on the online site [www.luxrow.org](http://www.luxrow.org), with public access.

In this perspective, we ask the author to take the prior consent of the people visible in the photograph – if his intention is to share it.

The photo thus submitted will be deemed to meet these conditions, the LIRC disclaims all responsibility for possible disputes.

This consent is not required for any event open to the public, such as during an inter-club randonnée, a regatta, or any other event with public access.

NB: the raclette party, the club barbecue are private events where consent will be required.

In addition, the LIRC club agrees to remove any photograph from its publications on simple written request from the concerned member to the committee, without motivation.

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